



PRESCHOOL TEACHER JOB DESCRIPTION

TITLE: PRESCHOOL TEACHER

QUALIFICATIONS: CDA credentialed- or working toward CDA
Certification in child CPR and First Aid
Excellent communication and instructional skills
Bachelor's Degree in Early Childhood Education preferred
Minimum 2 years of preschool teaching

REPORTS TO: Head of Lower School

JOB GOAL: Carry out the mission of the school in your classroom on a daily basis by providing a private school education with a Biblical worldview.

PERFORMANCE RESPONSIBILITIES:

- Establish and enforce rules of behavior for children in their classrooms
- Provide basic needs for children
- Provide tools and resources for children to use and explore during learning and play through Christian activities
- Develop and maintain positive relationships with children and parents
- Manage classroom activities including lessons, play, breaks and meals
- Organize age appropriate activities
- Employ a variety of educational techniques (storytelling, educational play, media etc.) to teach children
- Observe each child to help them improve their social competencies and build self-esteem
- Encourage children to interact with each other and resolve occasional arguments
- Guide children to develop their artistic and practical capabilities through a carefully constructed curriculum (identify shapes, numbers or colors, do crafts etc.)
- Track children's progress and report to parents
- Communicate with parents regularly to understand the children's background and psyche
- Collaborate with other preschool staff and the director
- Maintain a clean and tidy classroom consistent with health and safety standards